

AGENDA - PORIRUA ANGLICAN VESTRY MEETING: Sunday 20th March 2022 in Te Whare - 11:00am

- Reflection & Prayer: Terry

- Present: Sofia, Dawn, Daniel, Jo, Terry (Chair)
- Apologies: Sofia (late arrival)

- Minutes of 13th February 2022 Vestry Meeting & 20th February AGM Chair - confirmed.
- Arising from Minutes - nil

- Correspondence
 - Bill Darnell recommending a possible engineers for St Anne's assessment – forward to Sisi Fountain Dio. Property Manager. (T)
 - Ben Pringle Dio. Mgr. re Parish Quota relief pending Synod review 2022. (T)

- PIC Report (verbal)
 - Episcopal Blessing
 - Prayer Meetings
 - Lenten Studies
 - Healing Service Sun 27 March 7pm in te Whare, etc.

- Wardens' Report
 - Wardens will pastorally ring around parishioners re COVID etc.

- Finances
 - Sofia alerted us to diminishing BNZ 083 account balance, noting large balance needs to cover administration staffing.
 - General account top up from AMSIF funds – Terry to approach Ben/Mark.
 - Fiona will scan Pantry receipts to Sofia on Tues and Fri and Sofia will collect original receipts from te Whare.

- Property
 - St Anne's Building & Grounds – approach Dean Poynton re roof leak (T).
 - 49A Mungavin... operating well.
 - St Anne's clean up completed with rubbish to tip.

- Pastoral & Outreach & Education - nil

- General Business
 - Health & Safety Officer for Parish – “That M Alve be appointed Health & Safety Officer for the Parish in lieu of Stuarts as position requires computer

literacy. This has been cleared with Bob S.” Chair – Agreed

- “That Fiona Bell (Pantry Administrator) be appointed to record and issue St Anne’s Pantry tax receipts from 1 April 2022; and that Jo Benaki continue recording and issuing other Parish tax receipts, noting Fiona & Jane need formal Police checks.” Jo/Dawn – Agreed
 - “That Margaret Alve and Dawn Herewini-Donovan be signatories to the 2xBNZ Porirua Anglican Parish (St Anne’s Pantry accounts) 02-0548-0035743-01 & 02-0548-0035743-083; and Dawn Herewini-Donovan be a signatory to the Porirua Anglican Parish Westpac account.” Sofia/Daniel - Agreed
- Meeting Closed 12:30pm
 - **Next Meeting:** Sunday 8th May, 11:30am in St Anne’s.

Minutes confirmed and approved 22 March 2022 signed:

Terry Alve